

# Planning a Cremation Burial



**CATHOLIC CEMETERIES ASSOCIATION**  
**DIOCESE OF CLEVELAND**  
*Faith, Hope, and Remembrance*

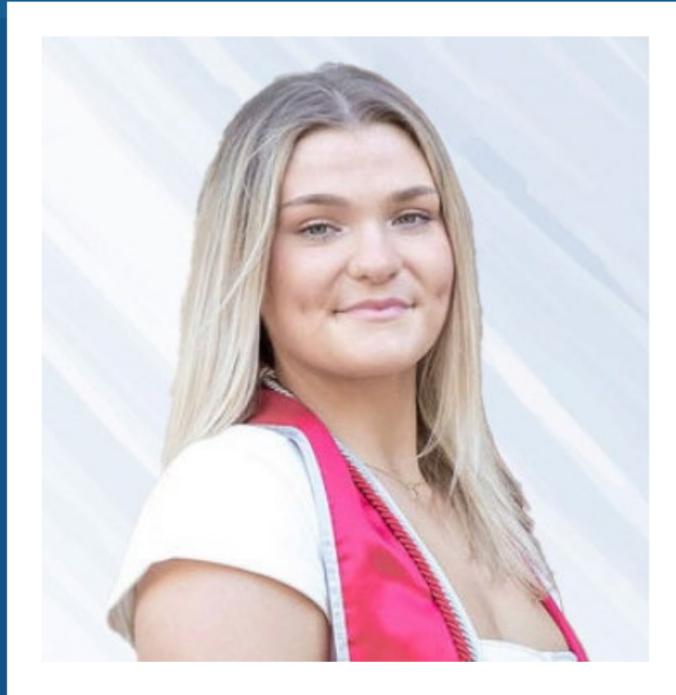
# Contact Information

Holy Cross Cemetery  
14609 Brookpark Road  
Brook Park, Ohio 44142  
(216) 641-7575 Ext. 3

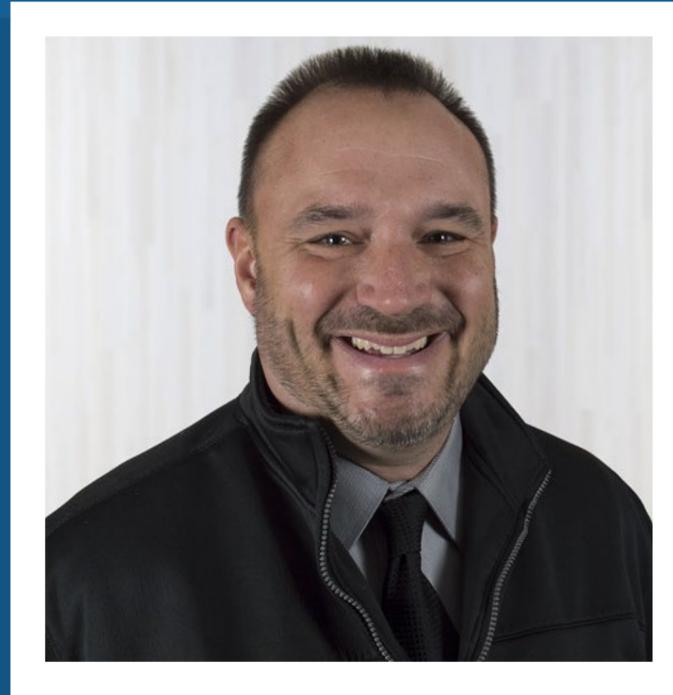


*We appreciate the opportunity to be of service to your family.  
Our heartfelt condolences to you at this time of loss.*

# Your Family Service Representatives



Katie Spinhirn  
(216) 539-7782



Jeff Johansen  
(440) 499-7523



Kristen Zeleny  
(440) 499-7163



## Scheduling a Cremation Burial

- ✚ Please Contact a Family Service Representative to begin planning the burial at (216) 641-7575 x 3.
- ✚ Schedule an appointment with your Family Service Representative to verify the burial site or select a new burial location.
- ✚ Complete the necessary paperwork to authorize the burial, including a signed contract and the date/time selection.
- ✚ Provide the necessary information for the burial, including the burial container details and the cremation certificate.

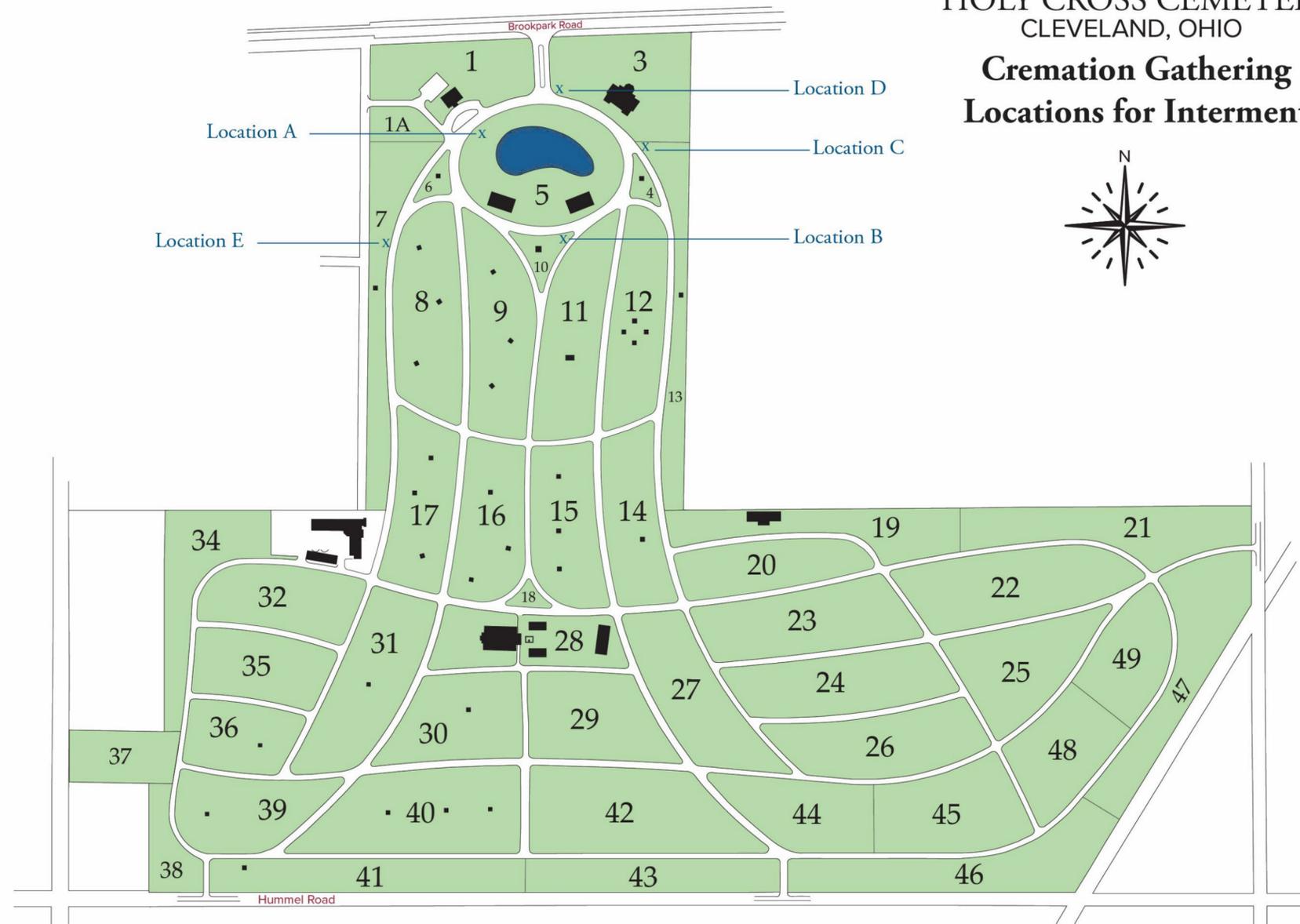
# Scheduling a Cremation Burial

- ✚ Holy Cross Cemetery will need at least 3-5 days notice in order to accommodate a burial request. Burials typically take place between 9:00 a.m. and 2:30 p.m.
- ✚ Saturday burials and burials scheduled from 3:00-5:00 p.m. will incur additional charges. Please speak to your Family Service Representative to discuss in more detail.
- ✚ If you would like a priest or deacon at the service, each family will arrange this with the church. It is best to have this confirmed with the church before selecting the burial date/time.
- ✚ The day before the scheduled burial, your Family Service Representative will contact you to provide your *Gathering Place*. The Gathering Place is the meeting location for family and friends as they arrive to the cemetery.



HOLY CROSS CEMETERY  
CLEVELAND, OHIO

**Cremation Gathering  
Locations for Interment**



# Scheduling a Cremation Burial

- ✝ Burial containers- Family Service Representatives will need to confirm the container information when scheduling the burial.
- ✝ In ground burials- remains must be in a CCA approved cultured marble urn or be placed inside a cremation burial vault.
- ✝ Above ground burials- burial container dimensions should be available in order to ensure the container will fit inside the niche.
- ✝ Double niches- will need to consider both burial container sizes.





# Scheduling a Cremation Burial

- ✚ A wooden pedestal will be setup at the burial location, The urn or burial container may be placed on the pedestal for the service.
- ✚ If you would like to be present for the burial, please discuss this with your Family Service Representative as you are planning the burial and finalizing burial details.

# The Day of Burial

- † Family and friends should arrive at the cemetery gathering location at least 10 minutes prior to the scheduled burial time.
  - † The escort will collect the cremation certificate before you proceed to the burial location. (Unless the certificate was previously provided when scheduling the burial).
  - † Cremation Certificates: Please note we will NOT be able to complete a burial if a cremation certificate has not been received.
  - † Gravesite services are typically 15-20 minutes long.
- † Once the service is complete, the family is asked to wave over the field staff so that they may complete the burial.
  - † Once the staff approaches the burial location, guests may proceed to their vehicles.
  - † Remains should never be left unattended.
  - † If you would like to be present for the burial, and did not previously arrange this with the FSR, please waive the field staff to the burial location and let them know that you would like to be present until the burial has been completed.